How to set up your SmartHub Notifications for your PrePay Account

- Log onto <u>www.jacksonremc.com</u>
- Click on the Smarthub icon
- Click on New User? To create your account
- Complete New User Registration and submit
 - Answer the questions given and submit
- You will receive a "Congratulations" notice that you will receive a temporary password. Use it to login and change your password.

Once logged onto SmartHub

- Click on Notification
- On the left side of the screen click on Manage Contacts
- Add text message contact
 - Enter cell phone number you want text alerts to be sent
 - Click on send verification code
 - You will receive a text with a verification code. Go back to Notifications, Manage Contacts and to the far right of the cell phone number click on the box that says Verify/Delete and enter the verification code.
- Add/Edit Email Contact
 - Enter email address you want email alerts to be sent
 - Click on send verification code
 - You will receive an email with a verification code. Go back to Notifications, Manage Contacts and to the far right of the email address click on the box that says Verify/Delete and enter the verification code.

The verification codes are time sensitive so you may need to "resend verification code" if not verified in a timely manner.

Manage Notifications

Use this page to sign up for notifications about activity on your billing account.

SmartHub Prepaid Account Startup Screen



SmartHub Prepaid Account Startup Screen



SmartHub App Prepaid Balance Screen



SmartHub App Prepaid Balance Screen

